**Project title:**

**1. Work to be performed**

*For UMN & HC partners to complete together*

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| **Statement of Significance.** Why is this work important, what will it accomplish, and what research question will be addressed (if any)? (2-3 sentences). |
| **Project Tasks.**To achieve this goal, the project team will (list key activities w/approximate dates if known, differentiate between UMN and HC tasks as appropriate). |
| **Project Deliverables.**At the end of the project the project team will produce... (list key deliverables).------------In consultation with the HUP Director, this project **will / will not** (indicate which) require a short (1-2 page) policy brief outlining project goals, methods, policy implications of the findings, and future considerations. A HUP template will be provided.  |
| **Additional terms. (Optional)** |

*For HC to complete*

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| **Hennepin County Goal(s).** How will this project advance Hennepin County's disparity reduction and/or climate action goals? Please be specific (2-3 sentences). |
| **Implementation**. How will the results of this project be used? (2-3 sentences, put N/A if not applicable). |

*For UMN to complete*

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| **Student Involvement.** Will students be involved in this project? If so, indicate # and undergrad/grad (1-2 sentences). |
| **Is Hennepin County the sole partner for this work? Or does the PI have, or plan to seek, other funding sources or partnerships?** If yes, please explain (1-2 sentences) |
| **Does the PI anticipate future scholarly activity based on this project?** (e.g., further research, publications, conferences, etc.). If yes, please explain (1-2 sentences). |
| **Work Order Type** -*to be completed by UMN Sponsored Projects Administration (SPA) during the signing process.*{{\*DD1\_es\_:signer3:dropdown(options=“Sponsored Project, External Sale, Extension”)}} |

**2. Payment terms**

*For UMN & HC partners to complete together*

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| **How will Hennepin County pay the University for these services?** *Explain in detail how payment will be issued, for example: one-time payment, monthly invoices, or upon completion of deliverables.* |

**3. Budget**

*For UMN to complete*

**Please attach a budget breakdown for the work order below:**